

**CIT Board Conference Call  
August 28, 2000**

All Present: Elisa Maroney, Barbara O'Brian, Lynda Remmel, Paul Schreyer, Christine Smith, Todd Tourville, Jeanne Wells, Anna Witter-Merithew, Carolyn Ball (left at 9:00 PM – Central Time)

Meeting Called to Order at 8:05 PM – Central Time

**I. Convention**

**a. Schedule**

Friday Morning Forum  
Saturday Morning Poster Sessions  
Business Meeting scheduled as planned

**b. Parliamentary**

Parliamentarian needs the By Laws, Minutes from last business meeting in 1998, amendments to bylaws and any proposed changes, and the upcoming agenda.

**c. Call for Papers**

The procedure for reviewing abstracts from the call for papers was questioned by a member. The Board discussed the procedures the committee followed and decided to stand by the committee's decisions.

**d. Board Accommodations**

Room reservations are all arranged. The Board will begin meeting Monday at 9 AM PST

**e. Budget**

Interpreter Coordinator – approved increased airfare for interpreter coordinator by \$88.00.

Membership Coordinator – approved airfare and lodging for membership coordinator to attend the convention.

Proceedings – approved RID contract for convention proceedings publication.

**II. E-mail Board Business**

The Board discussed the need to track all official business on e-mail consistently.

### **III. Mary Stotler Award**

Any nominations for the Mary Stotler Award should be emailed to Julie Moore. It will go on the list serve for discussion as well.

The Professional Development Ad Hoc Committee would like clarification on the procedure and responsibilities for the committee. The Board would like to hear from the committee a proposal of what they feel would be the most appropriate for them.

The Board would like to meet with Committee chairs one time during the convention. Board Liaisons to each committee should be at committee meetings anyway. We want to recognize committee members and thank them.

This led to a lengthy discussion regarding committees that will be continued via email.

### **IV. Board Nominations**

President	No one interested yet
VP	No one interested yet
Secretary	Anna
Treasurer	Carolyn willing to serve again or fill another position

Annette Miner willing to serve as VP if the President spot is filled.

Still looking for names and people for the Board. Christine will call Carolyn Ball to see if she will consider running for President.

### **V. Contract Position Update**

Letters went out to the second group of contacts. No interest yet.

### **VI. By Laws**

We need to publish by-laws changes in the September newsletter in order to discuss at the business meeting. Then a mail referendum vote 30 days after convention will have to be taken because the changes were not sent 90 days in advance as required.

### **VI. Subcommittee conference call Sept 11, 2000 at 8 PM EST**

The purpose of this conference call is to prepare for the convention forum.

### **VII. Presidential Appointments**

Christine appointed Elisa Maroney Board Liaison to the ESC to go into effect after the Convention.

### **VIII. Dates and Deadlines**

Next meeting possibly September 18<sup>th</sup>.

Newsletter Deadline September 5

Meeting adjourned 10 PM EST.