

CIT Board meeting July 11, 2001

Attending: Julie Moore, Carolyn Ball, Elisa Maroney, Jeanne Wells, Betsy Winston, Paul Schreyer, Lynda Rimmel, Annette Miner

Absent: Todd Tourville

Meeting called to order: 10:00 AM EDT

I. AGENDA

1. WEBSITE AND LISTSERV

Discussion: Rex Price is investigating a new site for us since the current one will be closing; we will also investigate Yahoo discussion.

Action/Deadline: Winston (August 1, 2001) Will be investigated and created before the current listserv closed.

2. BANNER FOR CIT BOOTH

Discussion: Miner has investigated the possibilities and costs of banners. The cost for a permanent, well-made banner is more than we planned, but paying the higher cost will be most effective. Size and color were decided.

Action/Deadline: Miner (by RID convention) Purchase CIT banner. See Motion 01-19 below.

3. BROCHURE

Discussion: Ball is preparing the updated brochure and will fax it before final printing.

Action/Deadline: Ball (July 13): Fax final draft to all Board.

4. REGIONAL REPRESENTATIVES

Discussion: Schreyer has received another nomination; Region 1 and 3 still have no nominations. Nominations are still being accepted.

Action/Deadline: Regional Reps (ASAP) Regional Reps will contact people in their own regions.

5. BYLAWS

Discussion: Miner is sending out all information about the Bylaws changes to the membership; most changes are in April newsletter, plus some feedback from membership. New Bylaws change effectively includes appointing a membership coordinator (question occurs in previous Minutes).

Action/Deadline: Miner (July 18, 2001) Send out final draft of Bylaws to membership chair for sending to the membership ASAP.

6. NCI MEETINGS

Discussion: Next to meetings are in Seattle, WA (Aug. 24-25), and Phoenix, AZ (Nov. 15-17). CIT is attending but is not a part of it officially. Attendance by CIT will incur costs.

Action/Deadline: Miner will attend both meetings, supported by CIT funds. See Motion 01-20 below.

7. SSR COORDINATOR POSITION

Discussion: Has received one inquiry about the position.

Action/Deadline: Wells (July 13, 2001): Will phone/email to follow up.

8. TREASURER'S REPORT

Discussion: Need to check June report for final balances in ending balance.

Action/Deadline: Moore (ASAP) Check report and resend.

9. DIGITIZING PROCEEDINGS

Discussion: Have someone interested in helping with that process.

Action/Deadline: Winston (ASAP) Contact Editorial committee about this person.

10. DISCUSSION OF CIT GOALS

Discussion: Goals seem appropriate; we need to delineate specific tasks as an important step. These need to be disseminated to the membership for input.

Action/Deadline: Moore (ASAP) Send out on CIT listserv and Newsletter for input from membership.

11. CONFLICT OF INTEREST RE: PDC

Discussion: PDC needs to inform the membership if and when it is looking for proposals/suggestions for professional development and solicit from everyone in the organization. Then input is open to everyone equally, and all have equal opportunity to participate.

General discussion: Board members can bring up possible conflicts for discussion; making sure that opportunities to participate are open to everyone in the organization can eliminate potential conflicts of interest (both real and perceived).

Action/Deadline: Rimmel (July 13, 2001) Contact PDC about soliciting proposals from the membership.

12. MEETING DATES

Discussion: Need to set more long-term dates; schedules aren't set for fall, and we will also have new members in November.

Action/Deadline: Moore (by August 23) Set up next meeting August 23, 2001 (Thursday) same time (10 AM EDT).

Meeting Adjourned: 9:30 AM ET

II. MOTIONS

01-19 (Schreyer, Maroney) Move to spend a maximum of \$1,400.00 for the CIT banner.
MSP

01-20 Motion: (Rimmel, Wells) Move that CIT allocate funds to send the VP to Seattle and Arizona.
MSP

Respectfully submitted by Betsy Winston, Secretary, CIT