

**CIT Board meeting  
September 27, 2001**

Meeting called to order: 5:30 PM ET.

Present: Maroney, Wells, Miner, Rimmel, Schreyer, Winston, Moore

Absent: Ball, Tourville

**I. AGENDA**

**1. LIAISON REPORTS**

**Maroney/ Membership committee:** no additional report: membership coordinator has already been resolved; Mills Stewart is bringing a proposal to the next convention.

**Rimmel/PDC Committee:** Eighinger had excellent beginning meetings with the committee, but would like to see some action for implementing the ideas initially generated. The chair would like to see further progress with increased committee involvement. Rimmel, as liaison, will provide support to Eighinger in developing strategies for moving ahead.

**Winston/Editorial Committee:** PPC will be available in October; Proceedings discussion about how to disseminate; should these be free; paid for, do we make a profit or not-Editorial committee needs to provide input

**Miner/Bylaws:** 98 ballots received; 94 in favor of new bylaws; need to determine if that is enough to pass the changes

**Tourville/Convention:** no report--need to get the convention information on the web

**Old business:** need to get back to our agreement that we would send reports about committees and discussions before the Board meetings

**Action/Deadline:** discussion is moved to October meeting to discuss transition for new Board members

**2. RID AND CIT PDC MEMBERSHIP FOR LIAISONS**

**Discussion:** Board and CIT members need the communication from the liaisons and information about what is happening; therefore they need to be members of both committees.

**Action/Deadline:** (ASAP) Rimmel will discuss with Eighinger and will try to include it in current report or ASAP thereafter

**3. NEWSLETTER EDITORS RESIGNATION**

**Discussion:** current editors have done a tremendous job and will be sorely missed; they have recommended that this is a good time to make some changes in format and procedures to reinvigorate the Newsletter; Board discussion then focused on how to replace them.

**Action/Deadline:** (ASAP) Winston will contact Editorial Committee to come up with an ad for the newsletter for the editor position.

**Action/Deadline:** (ASAP) Ball will send an announcement to the newsletter, web, and listserv saying what is happening, that we will be looking for editors, and recognizing the tremendous contributions of the current editors.

**Action/Deadline:** (ASAP) Ball will ask Myra and Linda to write up an analysis of the job description

#### **4. STANDARDS COMMITTEE CHAIR**

**Discussion:** Wells contacted our last recommendation-that person was unable to accept at this time;

**Action/Deadline:** (ASAP) Wells will email possible chairperson names to Ball so she can contact them.

#### **5. ONLINE BOARD MEETING**

**Discussion:** We need to begin using online resources for our Board meetings.

**Action/Deadline:** (ASAP) Schreyer will set up some practice times for the Board on Yahoo and will prepare online chatroom for next Board meeting.

#### **6. SSR POSITION UPDATE**

**Discussion:**

- Confirmed with potential SSR Coordinator about the contract; that person is waiting to review the contract as soon as the Board revises it and sends it.
- Aaa total of 8 Deaf individuals have been invited; 7 have responded affirmatively; 1 has not yet responded;
- NTID is offering to host the training; we have identified a potential reviewer trainer; the people who have already been trained need a review; how many people do we want to and need to train?
- Board needs to assure that NTID and the potential trainer are not perceived as having a conflict of interest; NTID is offering the space for the training, but expects no special treatment if and when it goes through the SSR process. The trainer will need to offer training that is not a conflict of interest with her professional ties.

**Action/Deadline:** ASAP-Wells will collect all information about the SSR review process and pass it on to SSR Coordinator as soon as the contract has been signed.

**Action/Deadline:** Sept 30, 2001-Wells will suggest revisions to previous contract to the Board.

#### **7. 501C3 UPDATE**

**Discussion:** Moore will contact Julander and pass on all information she has so far so that Julander can begin this process.

**Action/Deadline:** ASAP-Moore will contact Julander to begin the process for 501c3

## **8. TRANSITION FOR NEW BOARD MEMBERS**

**Discussion:** Suggestion that we have one more meeting before the new Board comes on so that we can plan for the transition;

**Action/Deadline:** (October 26, 2001) Ball will contact and appoint the new Board members.

**Action/Deadline:** (ASAP) Mills Stewart needs to send address labels for ballot mailing to Schreyer for Region 5.

**Action/Deadline:** (October 21, 2001) Ballots need to be returned to Dyal for official count, and KMS will announce the results (this date can be extended to Nov. 1 if needed).

**Action/Deadline:** (October 26, 2001) Ball will invite new member to be online for next meeting.

**Action/Deadline:** (November 1, 2001) New Board members will be added to listserve.

## **9. NEXT BOARD MEETING**

Friday, October 26: 7:00PM ET; Format: Online

**Primary Agenda:** Plan for transition of departing and new members.

Meeting adjourned: 7:30 PM ET

Respectfully Submitted by Betsy Winston, Secretary