

**CIT Board Meeting  
October 26, 2001**

**Minutes**

Present: Schreyer, Maroney, Wells, Winston, Miner, Ball, Rimmel, Tourville,  
Unable to Connect to online meeting: Julie Moore

**I. AGENDA**

**1. CHANGING FROM PHONE TO COMPUTER CONFERENCING**

**Discussion:** Schreyer set up the online call for the Board. Some were able to get online easily; others had some trouble; at 8:30 Eastern time we had 8 of 9 members online.

**Action:** Meeting was called to order at 8:30 PM Eastern time.

**2. REGIONAL REPS**

**Discussion:** clarification was needed about the Bylaws and requirements that members be members in good standing for 60 days prior to being a Board member.

Regional Representatives for the next 2 years are:

Region 1: Judy Kegl

Region 2: Paul Schreyer

Region 3: Jes Julander

Region 4: Debbie Peterson

Region 5: Suzette Garay

**Action/Deadline:** (ASAP) Ball will contact new Board members to appoint them.

**3. BYLAWS**

**Discussion:** Clarification about number of votes needed to pass Bylaws; new bylaws passed by 40%, the percentage required.

**Action:** (ASAP) Miner will send electronic copy to Winston for posting on the website.

**4. NEXT MEETING**

**Discussion:** Online conferencing will be used for the next meeting; it is a large savings in phone costs and interpreter costs; it also will allow any CIT member to attend Board meetings. We need to investigate ICQ for this process.

**Action:** Next meeting will be online on November 30, 2001; 7:00 PM Eastern Time. Paul will investigate ICQ and set up the meeting.

**II. REPORTS**

A. Secretary's report to CIT

1. Minutes from September meeting posted to website

2. Policies and Procedures Manual edited, formatted, and posted to website under Board Activity, grouped with Bylaws and Fiscal Policy.

### 3. Editorial Committee

- A. Digitizing of Proceedings-This is still progressing-Board needs to decide on purpose and goals of digitizing and dissemination-to earn money or to simply post for anyone to get? Committee has learned that posting for downloading may be expensive-what limit should be spent? Committee is investigating specific costs to report to the Board. It is possible to post the Tables of Contents for most past proceedings but to what purpose-once they are digitized, what is the goal (knowing this would help the committee move forward in a focused fashion more quickly)
- B. Policy for use of CIT media (including listserv, website, Newsletter): Committee is preparing a proposed policy for the Board's approval; goal will be to make the media as open and accessible to members within the parameters of the CIT Mission statement.
- C. Newsletter Editor position description was forwarded to Editorial chair. Committee will work on an ad for the website, newsletter, and listserv.

### B. Vice President Report—Bylaws Referendum Results

The proposed changes to the CIT Bylaws passed. A total of 98 ballots out of 240 (41%) were returned by the deadline. 94 were in favor of the bylaws changes and 4 were not.

Meeting Adjourned: 9:05 PM ET

Respectfully submitted: Betsy Winston, Secretary