

**Conference of Interpreter Trainers**  
**Online Board Meeting (Chatzy.com Chat Room)**  
Wednesday, April 21, 2004

Meeting called to order at 5:15pm PM, CST.

**Present:**

- President - Carolyn Ball
- Vice President - Annette Miner
- Treasurer – Cindy Farnham
- Secretary - Jackie Lightfoot
- Region 3 - Jes Julander
- Region 4 - Debbie Peterson

**Absent:**

- Region 1 - Jeff Jaech
- Region 2 - Nina Coyer
- Region 5 – Diana Gorman

**AGENDA:**

1. Approval of minutes: tabled until amendments are incorporated for February 2004; March 2004 minutes are discussion notes as there was no quorum.
2. Update on Pay Pal for CIT Proceedings – shopping cart service is set up, Annette will ask Rex to add a ‘table of contents’ feature.
3. Conference Update:
  - a. Proceedings Editor
    - i. Annette will follow up with Elisa’s progress, and contract for service (including rates to be paid if any).
  - b. Reports from Brenda
  - c. Discuss sponsorship issues
    - i. Sorenson is a platinum level sponsor, and plans to be the only VRS *provider* at the conference.
    - ii. Board members who have Sprint contacts to ask about Sprint sponsorship
  - d. Update VIP list –
    - i. Presidents of various sign language/interpreting related groups to be invited as potential guests (CIT will waive registration).
  - e. Formal letters for Becky and Anna.
4. Update on Mary Stotler Award on CIT Website – Jes
  - a. Will be on the web by Friday.

- b. Update on CIT Conference Schedule – Presentations are selected, and poster sessions are being finalized.
- 5. Update on changing Conference Marketing to "In Collaboration with ASLTA" – Jackie
  - a. Request was sent to Rex 4/21/2004. Will verify by May 2 2004
- 6. Update on motion for amount of money to sponsor/support CIT members attending their own RID Regional conferences. – Jackie
  - a. Not for this year. We will draft a proposal to start this for RID Regional Conference events 2006 onwards, and collaborate with the RID Regional Conference committees about having CIT presentations included as part of the event.
- 7. 5-10 year plan when to finalize –
  - a. President, Vice President and Treasurer are able to attend the RID Region 5 conference in Portland Or, April 29 – May 1 2004, and will allot time there to finalize the Strategic Plan. Carolyn will purchase airfare, and Annette will change her attendance dates/flights to accommodate.
- 8. Discussion about first report from CCIE (Do-IT Center) --Need to report to members.
  - a. CIT would like an Executive Summary component of the monthly report, to be disseminated to the membership via newsletter and web.
  - b. *ACTION: Carolyn will send the request for this summary by Sunday April 25 2004.*
  - c. *Meeting adjourned 6:35pm CST.*