

**Conference of Interpreter Trainers
Online Board Meeting (AIM Chat Room)**

Thursday, March 10, 2005

Present: Miner, Farnham, Sheneman, Morrison & Coyer

Absent: Ball, Peterson & Mills-Stewart

Vacant: Region 3 & 5 Representatives

President Miner called the meeting to order at: 6:13 PM PST.

Quorum not met: submissions of reports only.

I. Reports

a. President (Miner)

- i. Director To-Do Lists: She is grouping the pages and will get the to-do lists out soon. She wants the directors to submit timelines indicating when they will work on particular tasks by next meeting.
- ii. San Antonio meeting: After some negotiating with Marriott and RID people, we will have rooms at the Marriott for our next face-to-face meeting in July. We will have a meeting room at the Marriott as well free of charge.
- iii. Region Representative vacancies: She will put out an announcement announcing the vacancies to those in Regions 3 and 5. We will select only one from the applicants from those regions to finish out the term. The announcement will point out that the applicant should be interested in directing professional development activities as outlined in our strategic plan. She will send us the announcement to get our feedback prior to sending it out.
- iv. Reviewed what's left of the predecessors' tasks (Julander and Gorman-Jamrozik:
 1. Check for the Mary Stotler Award- Jes and Cindy took care of this.
 2. Still need to get reports from Shelley Lawrence (PDC chair for the convention) and Julie Lovejoy, the nominations chair.
- v. She has been in contact with several local hotels in San Diego about hosting the next convention. She needs financial information before moving any further. She will give us the information and we would assist in selecting the right location of our next convention.

b. Treasurer (Farnham)

- i. Convention budget report: Still waiting for the report from Brenda Schertz. Annette said that she would need to know the figures soon to plan for the next convention. Cindy will talk with Donna to get additional information to help her complete the report soon.
- ii. Our current budget: We now have a balance of \$71,770.48. Discussed concerns about funding the costs of CCIE meetings. Airline tickets are expensive going into Denver. It was agreed that we would inform the travel

agent to change the booking procedures and look for the best costs regardless of airlines and schedule. Cindy and Annette will work on sending a memo to the CCIE members informing them of the rationale of change in booking procedures.

- iii. Future submissions of financial reports: Cindy gave us three possible options: upgrade her QuickBooks program software so she is able to send reports as MS Excel attachments via e-mail, mail printed copies of the financial reports or send via fax. It was agreed that she would use CIT money to upgrade the software.
- iv. NCI- She was unable to attend the last meeting and the agenda did not require any representative from CIT to be present. The next meeting will be a retreat to discuss the future of NCI. Annette and Cindy will be attending.

c. Secretary (Sheneman)

- i. Minutes committee update: Received the revisions from one minutes committee member. Will follow up with two other members.
- ii. Motions from business meeting: Reviewed all the motions and reviewed two motions.
 - 1. **Motion C04-08:** Moved by Jona Maiorano & Greg Camp that an ad-hoc committee be established to look at what role CIT wants to play in addressing the need for RID candidates to have a bachelor's degree by 2012.

It was agreed that an ad hoc committee needs to set up and the Professional Development Director would be in charge of making that happen. The ad hoc committee should consist of representatives from CCIE and RID.

- 2. **Motion C04-09:** Moved by Richard Laurion & Cathy Cogen that CIT acknowledge the bold and progressive action taken by the 2003 RID National Convention to require academic degrees to stand for certification by aligning our five & ten year strategic plan with the intent of that action.

It was agreed that this would go on the agenda for our next face-to-face meeting to determine where in our strategic plan this motion would fit.

d. Region Representatives

i. Region I (Morrison):

- 1. The new grievance committee chair has been identified: Laura Covell. Before Annette can appoint her, some things need to be confirmed first such as whether Laura's membership is in good standing.
- 2. VRS Task Force: Update on the progress- hasn't heard from NASRA but Brian has been in contact with RID representatives and set up a conference call to discuss this further.

- ii. **Region II (Coyer):** Since she is now the new Research and Publications Director, she will start on journal reviews soon. She will be consulting a librarian to find out the requirements for setting up a journal.

Meeting adjourned at 7:42 PM PST.