

**Conference of Interpreter Trainers
Online Board Meeting (AIM Chat Room)**

Thursday, May 5, 2005

Present: Miner, Ball, Farnham, Morrison & Coyer

Absent: Sheneman, Peterson & Mills-Stewart

Vacant: Region 3 & 5 Representatives

President Miner called the meeting to order at: 6:05 PM PST.

I. Reports

a. President (Miner):

- i. Submission of committee reports: The Program and Nomination Committee Reports have been submitted. The Convention report is still pending.
- ii. Appointment of Grievance Committee Chair: Still pending as the candidate is interested in being the region 3 representative.
- iii. Work with RID representatives: The RID representatives will work with us at our face-to-face meeting in San Antonio on the motions from the business meeting to support them in their requirement of a BA degree. Jimmy Beldon has arranged for seven representatives to meet with us on Sunday, July 10th. We will do an initial meeting and then establish an ad hoc committee to work on this issue further.
- iv. Region representative vacancies: Still pending. Annette will forward their letters of interest to us for review.
- v. CIT News reports: Only two board members' reports were submitted for the latest CIT News issue. It was agreed that we need to submit more reports for the future issues.
- vi. NCI: Annette attended the meeting last weekend. The goal of this meeting was to decide the future for NCI but it appears that they are not ready to move into a new direction yet. There are still things that they need to take care of before making a new change. It was agreed that one representative should attend the summit/stakeholder meeting. The next one will be at the ASLTA conference in Las Vegas.
- vii. Brought up the issue of paying money for a board representative to attend meetings such as RID, NAD, NCI and NAOBI. It was agreed that the executive board would write a policy on this for the PPM and get approval from the membership.
- viii. Consecutive Interpreting Symposium- was supposed to let Julie know who the CIT representative would be. Cindy made brochures about CIT to distribute at the symposium. It was agreed to contact local people in Oregon and send a CIT member to represent CIT to save travel costs.
- ix. Mary Stotler award: There is a need to modify the procedures surrounding how the award is given.

- x. Public relations: We need a half-page ad for the program book and registration bag inserts.

b. Vice President (Ball):

- i. By-laws: Will need to review and make necessary revisions especially on changing the structure of the board. She will work with Kellie on this and mail the suggested changes to the membership for approval.
- ii. CCIE update:
 - 1. CCIE is going through some changes and soon it will become an independent organization- hopefully by January 2006. Carolyn will discuss with them about how much CIT can give them to help them start on their own. Carolyn recommended that we inform the membership about how much money we have spent on accreditation (CCIE).
 - 2. She will get a report from the DO-IT center for the next CIT News issue.
 - 3. Some colleges have expressed an interest in doing SSR reviews and that means there will have to be a refresher training for the raters. Carolyn will wait to find out if money from CIT is needed and we will explore possibilities such as online training.

c. Treasurer (Farnham):

- i. Our current budget: We now have a balance of \$53,800.
- ii. Future submissions of financial reports: Cindy decided that she wouldn't be buying the new software but using Excel spreadsheets and sending reports to us. The software was too expensive and she will manually transfer the numbers and make her own Excel spreadsheets. She will set up a template so it would be easier to complete future reports.
- iii. 2004/ 2005 financial reports: She will send us the reports for 2004 and 2005 to us for review before submitting them to the membership.
- iv. CCIE: Their bill was for until December 2005 only. We do not owe them any more money. There are no more face-to-face meetings planned for the rest of the year. CIT would be able to give CCIE the remaining 5,000 dollars as agreed. If CCIE needs more money, we will have to do fundraising.

d. Secretary (Sheneman):

- i. Minutes committee update: All three committee members submitted the revisions to the business meeting minutes.
- ii. Will submit candid pictures of us during the face-at-face meeting to the website under the Board Activity link.

e. Region Representatives

i. Region I (Morrison):

- 1. NASRA VRS Task Force: Participated in a conference call making introductions and discussing where they are heading.

2. Send an email to the membership asking to review the RID's VRS Standards Paper and to offer feedback as needed.

ii. Region II (Coyer):

No report.

III. Announcements

- a. Annette will start a dialogue with us to discuss what we can do about the RID booth via e-mail.

Meeting adjourned at 8:10 PM PST.