

**Conference of Interpreter Trainers  
Online Board Meeting (AIM Chat Room)**

Monday, May 22, 2006

Present: Miner, Farnham, Sheneman, Covell & Morrison

Absent: Ball & Mills-Stewart

Vacant: Director of Communication & Technology; Director of Research & Publications

President Miner called the meeting to order at 6:20 PM PST.

**I. Reports**

**a. President (Miner):**

- i. Will represent CIT in a meeting with Sorenson along with NCIEC and RID representatives to discuss Sorenson's proposed Interpreter Training Plan on May 31<sup>st</sup> in Salt Lake City to share input and concerns.
- ii. Our webmaster is still working on the SSR project and has not tackled the email capability issue yet.
- iii. Call for Directors: Deadline extended to May 30<sup>th</sup>. Need to generate more interest. Some of us will contact the nominees personally and recruit them.
- iv. Discussed ideas of how to get members to become more involved. There is a need to create a vision of what we would like the membership to look like. We will discuss this in depth at the next face-to-face meeting.
- v. Position paper about working with colleges to establish baccalaureate program in interpreting: Proposed that there be a workshop at the conference to discuss this to encourage input from the membership. A draft will then be submitted to the membership for additional feedback. We can have NCIEC help but it should be a CIT position paper.
- vi. FIPSE Grant: Results of phone meeting with Anna Witter-Merithew last week. FIPSE Grant RFPs are almost out. It is not final, but they have released some information on what the priorities will be. One of them is to align state or multistate AA degree curricula with BA degree curricula. Anna would like for CIT to be the fiscal agent for the grant, which means we basically apply for it. We would be in partnership with University of Northern Colorado and the CCIE. The grant would be for an expert work group to work on accreditation, which is a necessary component for the articulation between AA and BA degrees. This would help us fund the CCIE and their work as well. We would also have another work group to create articulation agreements with BA degree schools and AA degree schools in their regions. This would be our pilot process, then the work group would write a technical report on how it was done, and include MOUs (Memorandums of Understanding) that were used, how the curricula overlays, etc. to serve as a model for the field. The grant would also fund a person to coordinate all this work for CIT. Anna and Leilani will take most

of the responsibility for writing it, with our input. Anna will get us an abstract by next week that I will send you.

The board voted to participate in this project.

vii. Convention Planning Discussion:

1. Shelly Lawrence, Program Chair, expressed concern that many presenters asked for three-hour blocks. This could mean fewer presenters. Annette posed the idea of adding a fourth track. Will wait until we know more information about the proposals before taking the next steps.
2. Carolyn is working with the Fundraiser Chair to draft letters for VRS companies asking for sponsorship for the luncheon(s).

**b. Treasurer (Farnham):**

- i. Balance is now at \$62,977.70 and that doesn't count \$6,485.06 in the PayPal account. They only allow us to withdraw \$500 per month from PayPal. That would take forever to get that money, so she will add our credit card to our PayPal account to get that money.
- ii. Attended the RID Region V Conference: There was a letter on RID letterhead talking about our reciprocal membership. Then went on to explain three attached documents with benefits of membership with Kellie's picture, CIT membership application, and flyer for our conference. Angela Jones, RID President, handed this out to every presenter at the RID region V conference. She will do the same thing at all of the regional conferences.
- iii. Wants to look into investing our money in CD's and will be working on that.
- iv. Will catch up on her action items in June.
- v. Updated on NCI's progress and CIT's future involvement:
  1. The NCI decided to reduce the number of people on the NCI.
  2. NCI has decided to focus on national issues and CIT is a HUGE part of that. They will also be putting on an Interpreter Summit in conjunction with RID conference next year so it's time for us to start sending a representative again, now that they will be talking about things we are invested in. Annette and Cindy are in discussion about who our next representative should be.
  3. The next meeting will be at CSUN so Annette is closer and she will attend.

**c. Secretary (Sheneman):**

- i. Has been working on searching for business meeting minutes for the years prior to 2000 to post on our website. Contacted former CIT News Editors: Linda Stauffer and Myra Taft-Watson and agreed to make this a summer project.
- ii. Will work on the PPM as a summer project as well.
- iii. Received a DVD about Case Conferencing from Chris Knight and Sabina Wilford. Discovered that this DVD is not captioned.

1. Expressed concern that our goal to recruit more deaf/ hard of hearing interpreter trainers might be difficult because of the lack of accessible resources.
2. Recommended that CIT takes a stand on this issue and raise awareness.
3. Agreed to write about this and work with Brian to create a statement on behalf of CIT regarding making more resources accessible to deaf and hard of hearing trainers.

**d. Director of Professional Development (Covell):**

- i. At this time, she does not have nominations for the President or Secretary positions. Still waiting to hear from some more people.
- ii. Recruited two CIT members to work with RID members on the Mary Stotler Award and will send their names/ contact information to RID.
- iii. Will continue to work with Annette and Liz on the convention planning.

**e. Director of Public Relations & Outreach (Morrison):**

- i. Course syllabi and materials for the members-only area of website: Will send out another reminder soon and hopes for a better response.
- ii. Will catch up on his action items during the summer.

**f. Conference Chair (Liz Mendoza):**

- i. Identified her committee chairs.
- ii. Negotiating with Rowdy Vision and Extreme Magicians for opening ceremonies. It's looking good.
- iii. Hotel contract states that CIT will get 2 one-bedroom tower suite upgrades at the group rate and a complimentary room night per every 50 room nights actually utilized cumulative. So we will want to reserve those 2 tower suites and then 3 additional rooms.
- iv. Exhibits: The board needs to decide on how much to charge exhibitors for their space.
- v. Need information on expenses. Some committees need money for mailings. Has that been decided yet?
- vi. We have a Special Events Coordinator, Mala Poe, who will coordinate VRI luncheon, Opening Ceremonies, and possibly some sort of run-a-thon.
- vii. Calls for Abstracts and Interpreters deadlines passed. Final selections will be determined soon.

**II. Announcements**

- a. Reminder: Next meeting is June 26<sup>th</sup>.

Meeting adjourned at 8:05 PM PST.